

<b>Post:</b>	Swim Teacher
<b>Line Manager:</b>	Director of Swimming
<b>Hours of Work:</b>	<p>Zero hours contract</p> <p>Swimming lessons are usually Sunday 8:30-11:00, Monday 18:30-19:30 and Thursday 18:30-19:30</p> <p>Extra hours may be available withing the Dean Close School Program and external Primary School Program along with school holiday courses.</p>
<b>Salary:</b>	£23.03 per hour
<b>Start Date:</b>	As soon as statutory checks are complete
<b>Location</b>	Dean Close Cheltenham

### The Role

You will be part of the newly established Dean Close Swim School & Club under Dean Close Services LTD (DCSL). As a Swimming Instructor your primary role is teaching/coaching people of all ages and abilities to develop swimming skills, technique, and confidence in the water.

### Duties

Whilst your job description will expect you to perform any other duty the Company may require you to perform, you will also be required to:

- Deliver quality lessons in a safe and nurturing environment.
- It is imperative you maintain a safe working environment by ensuring activities are safe and relevant, by keeping a tidy workstation, ensuring ground rules and pool rules are adhered to and always supervising your group and never turn your back to your class: it is completely acceptable to sit children not being helped by you on the side whilst they wait their turn to maintain high safety standards.
- To constantly update, manage and complete your registers, checking them for any changes or amendments to your groups prior to the start of your shift.
- Liaise with the swimming coordinator about your groups, keeping them informed of any potential issue or change that may need to happen to keep the group functioning at optimal efficiency.
- Wear correct uniform, which is currently a Dean Close Top and any navy/dark shorts of your choice. Footwear is optional. Jewellery must be removed, nails kept short, and hair tied up. If in doubt, ask the coordinator.
- Comply with 'Awarding' procedure so that participants can receive any award they earn for progress made.
- In addition to teaching swimming, working in a sporting environment will require you to assist with opening and closing of the facility, including: unlocking/locking doors, turning on/off the lights, operating the pool cover, putting in and taking out poolside

steps, checking changing rooms for rubbish and lost property and flushing toilets to ensure facility is clean and tidy before customers arrive and after all customers have left, ensuring adequate seating is available, checking fire doors are closed and completing the pool use log book.

- In cases of injury to any child whilst under your care, you must immediately complete an accident report form.
- You must promptly reply to company communications in whichever format they are received (such as email, text message, messaging app, and so on).
- You must embrace the Dean Close Swim School team spirit by working closely with your colleagues and demonstrating the ethos and values of the Dean Close Foundation.

#### Person Specification

- STA Level 2 Award or Swim England SEQ Level 2 Teaching Aquatics
- Be loyal, honest, trustworthy and reliable
- Enthusiastic, highly motivated and well-organised
- Confident, proactive with a helpful and flexible approach
- Able to demonstrate initiative and creativity
- Ability to work well in a team and alone, with minimum supervision, maintaining a professional and enthusiastic approach
- Ability to communicate effectively with all colleagues
- Strong desire to improve knowledge

#### Terms and Conditions

- A free school lunch is available for staff during term time who work six hours or more.
- Members of staff can use the sports facilities. (At allocated times)
- Auto enrolment into the work-based pension. (Based upon your salary)
- Health cash plan
- Community events
- Free onsite parking

#### All staff are expected to

- Work towards and support the Dean Close Foundation values of love, courage, contribution allowing pupils and staff to flourish.
- Demonstrate and develop the following skills:
  - Critical Thinking
  - Compassion
  - Creativity
  - Collaboration
  - Communication
- Support and contribute to the Foundation's responsibility for safeguarding pupils.
- Work within the Foundation's health and safety policy to ensure a safe working environment for staff, students and visitors.
- Promote equality of opportunity for all students and staff, both current and prospective.
- Undertake any other reasonable duties required that are related to the job purpose from time to time.

The post holder may be required to perform duties other than those given in the job description for the post from time to time. The particular duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility entailed.



### *How to Apply*

Applicants must complete a Dean Close Foundation application form in order to be considered.

<https://www.deanclosefoundation.org.uk/vacancies>

*The Dean Close Foundation is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.*