



## **Job Description Head of Music**

**Responsible to:** Head

### **Position Summary:**

The Head of Music at Dean Close Airthrie is a key role responsible for overseeing the development and implementation of the school's music curriculum and extracurricular music programs. This position requires a dynamic individual with a passion for music education and the ability to inspire pupils and staff alike.

### **Key Responsibilities:**

- Design and implement a comprehensive music curriculum that aligns with the school's educational ethos.
- Develop engaging lesson plans and teaching materials to foster pupils learning and creativity.
- Regularly review and update the curriculum to ensure relevance and effectiveness.
- Teach music classes to pupils across different year groups, focusing on fundamental music concepts, theory, and practical skills.
- Assess pupils progress through various methods, including performance evaluations and projects.
- Provide constructive feedback to pupils to support their musical development and growth.

### **Extracurricular Programs:**

- Co-ordinate and supervise extracurricular music activities, such as choirs, bands, orchestras, and musical ensembles.
- Organise rehearsals, performances, and competitions to showcase pupils' talents and achievements.
- Encourage pupil participation and create a supportive and inclusive environment for all learners.

### **Administrative Duties:**

- Manage the music department budget, including expenses for equipment, supplies, and extracurricular activities via the Head.
- Maintain accurate records of pupil attendance, grades, and performance data and tracking.
- Assist in the recruitment and hiring of music faculty and staff as needed.

### **Collaboration with Leadership Team:**

- Work closely with the school leadership team to align the music curriculum with overall school goals and priorities.
- Contribute to decision-making processes related to school-wide initiatives and policies within music and its curriculum.

**Resource Management:**

- Manage and allocate resources effectively, including textbooks, technology, and other materials essential for effective music instruction.
- Stay within budgetary constraints while ensuring the availability of necessary resources.

**Continuous Improvement:**

- Engage in regular self-reflection and professional development to continually enhance personal teaching and leadership skills.
- Actively seek feedback from colleagues and contribute to a culture of continuous improvement within the school.

The Head of Music plays a pivotal role in nurturing pupils' passion for music and fostering their artistic expression. This position offers an exciting opportunity to shape the musical experiences of pupils and contribute to the vibrant culture of Dean Close Airthrie.