

Post:	Senior Theatre Technician
Line Manager:	Theatre and Technical Manager
Hours of Work:	Average 37½ hours per week on a variable hours / rolling 6-week basis. This is a year-round role and evening, and weekend working are required as dictated by the events schedule
Salary:	£23,000-£25,000 Depending on experience
Start Date:	As soon as statutory checks are complete
Location	Bacon Theatre, Dean Close School, Cheltenham

The Role

The Theatre Technical team delivers the technical requirements of the year-round public programme of events in The Bacon Theatre, including: Touring theatre, live bands, classical ballet, family shows, celebrity speakers, satellite broadcasts and cinema screenings, as well as outdoor staged events, all of which run alongside a substantial schedule of venue hire and high calibre Dean Close School productions and events.

This role is mainly based in the Bacon Theatre but in addition provides technical support for associated venues across the site, including the Tuckwell Amphitheatre, The Helen Porter Hall, 1914 Centenary Hall, Dean Close Drama Studio and also the school Chapel.

The Bacon Theatre is a 566 capacity, purpose-built performance space with an auditorium on two levels, 11m x 11m stage, 5.6m height proscenium and an open/closed orchestra pit. We also run a successful Open- Air Theatre Festival in our Tuckwell Amphitheatre which seats over 250 people per show for 2 weeks in August.

An ideal candidate for this role would be resourceful, knowledgeable and a strong team player happy to work on their own and within a team. With prior experience working with eos family consoles (ion, element, apex), and/ or Allen & Heath consoles (SQ, QU, CQ)

Duties include:

1. Lead technical support of The Bacon Theatre and venues across the Dean Close School campus to meet the level of technical services required daily: In close co-operation with the Theatre Manager, and in support of the Drama Departments (Senior, Prep School and Pre-Prep School).
 - a. Working across the board on a range of staged productions and events in all venues:
 - b. Assisting with pre-rigs, de-rigs, get-ins and get-outs.
 - c. Programming lighting equipment (predominantly Ion XE20).
 - d. Operating lighting equipment for productions.
 - e. Mixing sound and system engineering (predominantly A&H SQ6)
 - f. Supporting the construction and/or delivery of set pieces.
 - g. Providing other technical assistance when required.
 - h. Maintaining high standards of all technical equipment and stage effects.
 - i. Maintaining lighting equipment (fixtures, cables, consoles etc).
 - j. Liaising with product manufacturers when required.
 - k. Problem-solving and resolving technical issues.
 - l. Maintaining excellent organisation of backstage areas, technical processes and administration.
 - m. Liaising with the Theatre and Technical Manager to prepare for/support events.
 - n. Ensuring excellent client liaison and provision of a high-quality technical service.
 - o. Supervising and working alongside incoming crew with external events.
 - p. Supervising and working alongside casual theatre technicians.

2. To uphold high standards of safety, behaviour and operation for the venues in accordance with site-wide Health & Safety procedures.
 - a. Abiding by and implementing risk assessments for the theatre buildings & school productions.
 - b. Disseminating operational information to the School community.
 - c. Undertaking statutory testing and inspection, including portable appliance electrical testing (PAT) and regular inspections of access equipment.
 - d. In conjunction with Senior Management and the Estates Department, to keep abreast of changing HSE legislation and current theatre industry best practice.
3. Supporting Dean Close Scholars.
 - a. Facilitating Scholar curriculum and extra curricula activities in the Bacon Theatre.
 - b. Providing back stage/technical training to scholars, ensuring that a positive, safe and supportive learning environment is forged, in conjunction with the Dean Close Drama department.

Additional shared responsibilities in conjunction with the Theatre and Technical Manager:

4. Managing upcoming technical schedules.
 - a. Establishing the upcoming workload and ensuring resources and staff are allocated effectively to meet deadlines and requirements.
5. Managing the Stage Lighting and Audio Visual budget.

Other Duties

6. To assist the Theatre Manager and in routine office tasks, if required.
7. To assist Duty Managers on show nights with Front of House duties, pre-show, where possible.
8. Representing the Bacon Theatre at School Theatre Support Group and other forums, community group tours, etc.
9. To carry out any reasonable requests made by the Theatre Manager or Senior Management.

Person Specification

- Be loyal, honest, trustworthy and reliable
- Enthusiastic, highly motivated and well-organised
- Confident, proactive with a helpful and flexible approach
- Able to demonstrate initiative and creativity
- Ability to work well in a team and alone, with minimum supervision, maintaining a professional and enthusiastic approach
- Ability to communicate effectively with all colleagues
- Strong desire to improve knowledge

Terms and Conditions

All other, non-teaching, staff - 25 days and the usual 8 days Bank Holidays. Three/Four days holidays must be retained for the period between Christmas and New Year.

Benefits

- Health cash plan
- Community events
- Free lunch, during term time
- Free onsite parking
- Use of the gym and swimming pool, at specified times
- Discounted Bacon Theatre tickets
- Company sick pay entitlement
- Company pension scheme

- Discounted golf fees at Brickhampton Golf Club

All staff are expected to

- Work towards and support the Dean Close Foundation stones/values of love, courage, contribution allowing pupils and staff to flourish.
- Demonstrate and develop the following skills:
 - Critical Thinking
 - Compassion
 - Creativity
 - Collaboration
 - Communication
- Support and contribute to the Foundation's responsibility for safeguarding pupils.
- Work within the Foundation's health and safety policy to ensure a safe working environment for staff, students and visitors.
- Promote equality of opportunity for all students and staff, both current and prospective.
- Undertake any other reasonable duties required that are related to the job purpose from time to time.

The post holder may be required to perform duties other than those given in the job description for the post from time to time. The particular duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility entailed.

How to Apply

Applicants must complete a Dean Close Foundation application form in order to be considered.

<https://www.deanclosefoundation.org.uk/dean-close-services-ltd/vacancies>

The Dean Close Foundation is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.